



GRAYSHOTT PARISH COUNCIL

SAFEGUARDING POLICY

Document History

Version	1.0
Approved by Full Council	Reference in Policy and Resource Committee Aug 2017
Maximum review history	Every 2 years
Date for next review	2028
Notes:	Changes to contact details, Council Officers or Staff do not need Full Council approval.

Change History

Version 2. Approved Feb 2026	Significant rewrite to policy with a streamlined safeguarding policy to apply to all Council properties. Ensured that individuals who have concerns are responsible for reporting to appropriate source. Requires licensees and their subcontractors to have safeguarding policies (where appropriate). Updated definition of adults at risk to reflect that 'at risk' to be based on needs rather than characteristics. Removed requirement for the council to only use social media that has age verification in place – the Online Safety Act 2023 addresses this.
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Duty of Care

1. Grayshott Parish Council is committed to its duty of care towards its local community. This will be achieved by:
 - Taking all reasonable precautions to safeguard the welfare of children and adults at risk of abuse or neglect who use its services and facilities.
 - By promoting a safeguarding culture and environment, including promoting individual responsibility for reporting concerns.
 - Taking all reports of abuse seriously.

Definitions

2. Child (based on The Children's Act 1989):
 - Anyone under 18 years of age.
3. Adult at risk of abuse or neglect (based on The Care Act 2014):
 - Has needs for care and support (whether or not the local authority is meeting any of those needs) and;
 - Is experiencing, or is at risk of, abuse or neglect; and
 - As a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of, abuse or neglect.

Safeguarding

4. The Council aims to safeguard children and adults at risk by ensuring that while taking part in Council activities, all staff, councillors and volunteers and councillors have a personal responsibility to report concerns of abuse or neglect to the appropriate authority. In addition, they must notify the Clerk that they have made such a report.
5. If a member of staff, councillor or volunteer is unsure about reporting suspected abuse, they should seek support and advice from the appropriate authority. They may also seek support from the Clerk in contacting the appropriate authority, see Appendix 1 for further information.
6. Staff, councillors and volunteers will not be subject to DBS checks unless there is a change in the Council's duties, which require regulated activity with children or adults at risk.
7. All staff, councillors and volunteers will be made aware of this policy and the relevant procedures. Relevant awareness training will be provided where applicable.

Organisations Seeking Funding from Grayshott Parish Council

8. Organisations seeking funding from Grayshott Parish Council that work with children and/or adults at risk will be required to produce evidence of their own safeguarding policy.

Users of Grayshott Parish Council Amenities

9. Grayshott Parish Council amenities covered by this Policy include the Village Greens, the Village Square, the Sports Fields, Tennis Courts, Pavilion and Applegarth Meadow.
10. Organisations requesting a licence for use of Council amenities for activities involving children or adults at risk will be made aware of Grayshott Parish Council's Safeguarding Policy.
11. Grayshott Parish Council will require each license holder to provide the name and contact details of the lead organiser. If the purpose of the use or activity is for children or adults at risk, each license holder should provide the name, contact details and proof of a valid DBS check for the designated welfare officer and a copy of the license holders own safeguarding policy.
12. If a license holder subcontracts or allows others to use the amenities under their license and that use or activity is for children or adults at risk, they are required to ensure they have the name, contact details and proof of a valid DBS check for the designated welfare officer and a copy of their safeguarding policy.
13. Failure to comply with these requirements will result in the user being refused permission to use Grayshott Parish Council amenities.

Review of Policy

14. This policy will be reviewed every two years or when new legislation or guidance is issued.

Appendix 1

Appropriate Authorities

Hampshire Constabulary – IN AN EMERGENCY 999 or for non-emergency 101

Hampshire Children's Services

- 0300 555 1384 -- Monday to Thursday 8:30am to 5pm and Friday 8:30am to 4:30pm
- 0300 555 1373 – Out of Hours
- [complete our online enquiry form](#) for member of public to report a welfare or

Hampshire Adult Services

- 0300 555 1386
- [Complete online enquiry form](#) for member of public to report a welfare or safeguarding concern – only available M-F 8am to 6pm

Useful Contacts

[Multi Agency Safeguarding Hub \(MASH\) | Health and social care | Hampshire County Council](#)

[Hampshire Safeguarding Children Board](#)

- 01962 876355

[NSPCC Helpline](#) – specialists who can help with advice, support and reporting concerns about children

- 0808 800 5000 - 10am – 4pm Monday to Friday
- help@nspcc.org.uk

Example Safeguarding Concern Flow

